**Senior Budget and Policy Analyst**

**Overview**

 The Senior Budget and Policy Analyst will lead work in a range of policy areas of importance to the Fiscal Policy Institute. He or she will produce timely, comprehensible, and reliable research. A central part of the job will be leading FPI’s research analyzing state budget proposals in real time every January to April. The right candidate will have strong policy analysis skills, will work well independently and in teams, and will be able to communicate information effectively to diverse audiences. Like all FPI staff, the right candidate for this position will have a commitment to reversing the extraordinary racial and economic disparities in wages, income, and opportunity in our communities, and will have a desire to focus on the role state and local governments can play in improving conditions for all New Yorkers.

This is a senior-level position and will be part of the leadership team of FPI. The right candidate will have at least 10 years of experience, and will receive a pay and benefits package to reflect that experience.

**Responsibilities**

As part of his or her core responsibilities, a Senior Budget and Policy Analyst will do the following:

* Conduct research and author reports in one or more policy areas, and identify actionable policy recommendations. The analyst will (1) distill the most important and accurate story from the data; (2) structure the presentation of the data in a report in ways that tell the story effectively; and (3) consistently use the tone of a trusted guide who comes to the data with an open mind;
* Equip diverse stakeholders with the organization’s research findings, data analysis, and policy recommendations, including public presentations on both research expertise and the state budget;
* Build on established relationships with researchers, advocates, community groups, and thought leaders, and continue to build new relationships;
* Attend coalition meetings in relevant policy areas and serve as a research resource as appropriate;
* Work independently to contribute to FPI’s analysis of state budget proposals;
* Contribute to other policy research;
* Serve as a go-to expert resource to key stakeholders, including advocates, legislators, allies, and funders;
* Provide coaching, training, and/or technical support for other staff;
* Develop, in collaboration with other FPI staff, the organization’s annual goals and plans;
* Collaborate with national partners and exchange information on best practices; and
* Attend conferences and other meetings on matters of interest to FPI.